



## Information Security Policy

### Statement from Directors

C60 Consulting Ltd considers information security of the utmost importance, not only to protect our own information assets but also so that we remain a trusted service provider. The Managing Director of C60 Consulting Ltd is committed to meeting all applicable requirements relating to information security and expects all its employees to act within the spirit of this Information Security Policy. All managers are held responsible for the information assets of the company and accountable for the information assets they are a named owner of; ownership does not infer property rights.

### Objective

The objective of Information Security is to ensure the business continuity of C60 Consulting Ltd, and to minimise the risk of information security incidents occurring, and their potential impact.

### Policy

The goal of C60 Consulting Ltd's Information Security Policy is to protect the organisation's information assets, including client information we have been entrusted with, from all internal, external, deliberate or accidental threats.

The Information Security Policy requires that:

- Information will be appropriately and reasonably protected against unauthorised access;
- Confidentiality of proprietary, client and confidential information will be assured;
- Integrity of all business-critical information will be maintained;
- Availability of information for business processes and activity will be maintained;
- Legislative and regulatory requirements will be met;
- Information security training will be available for all employees, where required;
- Information security risks will be comprehensively reviewed periodically;
- All actual or suspected information security breaches will be reported to the responsible manager and will be thoroughly investigated;
- Business requirement for availability of information and systems will be met;
- Information asset owners are accountable for information security relating to those assets;
- All managers are responsible for implementing this policy amongst their staff;
- Compliance with the Information Security Policy is mandatory.

Through the application of this policy, C60 Consulting Ltd strives to achieve continual improvement of its information security management system, for the benefit of its clients, the organisation and other third parties affected by our activities.

A handwritten signature in black ink, appearing to read "Sean Tandy".

**Sean Tandy**  
Managing Director  
C60 Consulting Ltd  
November 2024

Date of Next Review: November 2025